BEAVER ISLAND DISTRICT LIBRARY

Board of Trustees

26400 Donegal Bay Road

Beaver Island, Michigan 49782

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231.448.2701

Regular Meeting Minutes

Thursday, May 19, 2022 - 5:00 PM

1. Call to Order: Welcome new board member- Denise McDonough at 5:01 p.m.

PRESENT: Cheri Irmscher, Bob Sramek, Denise McDonough, Becca Foli, Krys Lyle and Director, Jacque LaFreniere. Kim Mitchell was on the call in.

ABSENT: Erin Martin-Holmes, Dianna Loder

2. Public Comment- None

3. Agenda was modified with four new additions: Baroque Ad, Facebook Demographics, Cheri’s resignation as Chair, and moving the resolutions to the top of the meeting.

4. Approval of Minutes of April 20, 2022 regular meeting MOTION was made by Sramek, seconded by Foli. Passed

5. Financial Report: Looked at the financial information provided by Rick Speck. No bills paid information was available.

6. Old Business

a. Bookspines update – Director met with Larry Laurain about building a “frame” for the book spines.

b. Committee reports- None

c. Logo Development update-Sramek showed some designs he put together including the blue waves and the Native word for “Wisdom”. Board discussed some options for Sramek to take back to designer.

d. External security cams/Par Plan grant- Director presented information and her recommendation is to install a couple of trail cams- cheaper and easier to maintain for what we want them to do.

e. Insurance Update- Letter to Townships- Sramek presented letter to be sent to the Townships regarding the building insurance and contents insurance. MOTION to have Sramek send letters to the townships was made by McDonough, seconded by Foli. Passed. Mitchell asked that we look into an artwork rider to protect the sculptures outside and artwork inside.

f. Policy approvals/ Resolutions:

 1. Automated Clearing House and Electronic Transfer of Funds: Resolution offered by Sramek, supported by Foli. Present members voting Aye: Irmscher, Sramek, Foli, McDonough, Lyle. NAY: None. Resolution adopted.

 2. Financial and Accounting Procedures: Resolution offered by Sramek, supported by Foli. Present members voting AYE: Irmscher, Sramek, Foli, McDonough, Lyle. NAY: None. Resolution adopted.

 3. Paid Sick Leave, jury duty, personal time days Policy: Resolution offered by Lyle, supported by Irmscher. Present members voting AYE: Irmscher, Sramek, Foli, McDonough, Lyle. NAY: None. Resolution adopted.

g. Repair work on the exterior of the library: Director is still waiting to hear from contractors McDonough, and Greenwald.

h. Update on the filling of the board position vacated by John Fiegen: Welcome to Denise McDonough filling Fiegen’s vacancy on the board. Board will write a Resolution thanking John for his years of service to be adopted at the next meeting.

7. Director’s Report / Board Update

a. Circulation and Patron visit count shows increasing numbers in both categories over the same time period last year.

b. Grant Updates: NEA Big Read- we did not receive

 LSTA for the Summer Reading Program- we did receive.

c. THE BEAR: which was to be the NEA Big Read, Director has looked at the proposed programming and believes we can still do some of the projects, just pared down a bit. Things like the Hunter’s Safety through the Wildlife Club wouldn’t cost us anything, others like ordering 50 books instead of 100, still holding discussions in community and through school would cost a little. Etc.

d. Mural: Director, Former Director McGinnity and Mural artist Keith Grassmick will conference call on Friday. Donation has been made to cover the cost.

e. Newsletter: ideas to be included in newsletter were presented and Director will start work on the Summer/Fall newsletter ASAP.

f. Summer Reading Program is in progress with kick off party in mid-June and final party in August. Grab and Go bags will be the main throughout the summer.

g. Author Visits lined up include:

 July 8- Irish Speaker series through Museum, Pam Cummins and Elizabeth Rice. Evening presentation at the library.

 July 18- Lori Taylor, author of *Bamboozled on Beaver Island*- partnership with school and museum. She will provide a Kids- Artwild in morning, Adult collage in the afternoon and book signing in evening.

 July 27- Laurie Lounsberry, Author of *Kingdom Forgotten*, will present and do book signing in evening.

 August 10- Ellen Airgood, Michigan Notable author of *Tin Camp Road* will present and do book signing in evening.

h. Custodial contract- need to meet with Carol Runberg and discuss. It was last looked at in 2014.

8. New Business

 a. Resolution to amend the budget/tax levy to reflect millage request of 0.9776 mills (instead of .9909 mills) made by Lyle, supported by Irmscher. AYE: McDonough, Foli, Sramek, Irmscher, Lyle. NAYS: none. Resolution adopted

 b. Groundskeeping bids: Scott Welke only one submitted. Director will contact Welke regarding a contract.

 c. Baroque brochure ad for the library- with bar code for donations. Add contact information for people to call library for donations as well. $200 for a full page ad.

 d. Facebook demographics- Sramek looked at the recent demographics and most of the younger than 35 don’t access. What are they accessing? Instagram. Perhaps we should look at an account there.

 e. MI Library Quest for teens- Director is working on for our teens.

 f. Cheri Irmscher is resigning as chairperson. Loder is chair elect. Need to contact her regarding the position.

 G. June 30th- Changing of the guard party 5-7 p.m. Light refreshments. Mitchell and Irmscher are organizing.

9. Correspondence- none

10. Public Comment- none

~~Adjournment~~MOTION to adjourn by Sramek, seconded by Foli. Passed.

Next scheduled regular meeting: June 16, 2022, 5:00 PM